

BISHAM PARISH COUNCIL

Clerk: Barry Malki
Email: clerk@bishamparishcouncil.org.uk
Tel: 07751141223

Minutes of the Council meeting held on 15th September 2018 at 7:30pm at Bisham Abbey

Attendees

Councillors: Cllr Alan Keene (AK (Chair), Cllr Mandy Robson-Brown (MRB), Cllr Jim Cooke (JC), Cllr. Mary Cooper (MCo), Cllr Iain Steedman (IS).

Officers of the Council: Barry Malki, Clerk (BM)

Public Forum

One Member of the Public reported that an individual had been seen camping at the Slipway, and was concerned that they may be homeless.

AK suggested speaking to the Homeless Lead at RBWM and WDC.

ACTION – BM to report to RBWM and WDC.

One Member of the Public asked for clarification about the Parish Council's roles and responsibilities. AK outline the delineation between the Parish Council and the Borough responsibilities.

One Member of the Public raised concerns about people using Green Lane for potentially nefarious purposes. Reported that the Police patrols of the site have decreased.

JC said it was important to keep reporting to the Neighbourhood Policing Team.

AK assured that we will continue to report to the NPT.

ACTION – BM to see if NPT could attend a future meeting.

One Member of the Public asked about blocking the lane to vehicles beyond the play park. BM explained that there were significant legal implications to blocking at public Right of Way, that would likely make it inviable.

One Member of the Public asked for an update on the Defibrillators. BM gave an update on the need for a Category 2 cabinet.

One Member of the Public asked about trimming the hedge outside Bisham School.

ACTION – BM to report to Streetcare.

One Member of the Public asked about the potential Christmas Tree on the Green. BM gave an update on the costs of laying a permanent electricity supply.

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Part One

80) Apologies

Cllr. Margaret Cubley

81) Declarations of Interest

None

82) Minutes

The Minutes of the meeting held on 20th August 2018 were signed as a true record.

AK thanked JC for chairing the September meeting.

83) Matters Arising

BM gave an update on the Action List.

ACTION – BM contact the Church regarding timescales for their work.

MRB suggested that the Dioceses should liaise directly with the Parish Council regarding the work they are undertaking, as it has a direct impact.

84) Joint Waste and Minerals Plan

BM reported that the consultation response from the Parish Council had been submitted.

85) Planning Matters

Ward:	Bisham And Cookham Ward	
Parish:	Bisham Parish	
Appn. Date:	10th September 2018	Appn No.: 18/02503
Type:	Full	
Proposal:	Detached garage with studio over, adjoining car ports, new vehicular entrance, gates and fence	
Location:	Meadway Henley Road Maidenhead SL6 6QW	
Determination Date:	5 November 2018	
Cllrs Comments	Cllrs believe that the scale of the development is inappropriate for the Green Belt. If the Borough is minded to approve the Application, the Cllrs asked that a condition is put in place that the garage must remain ancillary to the main dwelling. The Cllrs also pointed out that there is no tree survey, as noted in the Officer's Memorandum.	

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Ward:	Bisham And Cookham Ward	
Parish:	Bisham Parish	
Appn. Date:	20th September 2018	Appn No.: 18/02732
Type:	Works To Trees Covered by TPO	
Proposal:	(T1) Purple Leaf Plum - crown reduce to previous crown reduction points (approx. 30%). (T2) Yew - remove damaged limb at 3m (East side), prune laterally by 1.5m on all sides (max 2cm diameter cuts) and crown lift to 1.5m. (T3) Yew - prune laterally by 1.5m on West side.	
Location:	Quarry Lodge Quarry Wood Bisham Marlow SL7 1RF	
Determination Date:	15 November 2018	
Cllrs Comments	No objection subject to Tree Officer Approval	

Ward:	Bisham And Cookham Ward	
Parish:	Bisham Parish	
Appn. Date:	8th October 2018	Appn No.: 18/02908
Type:	Cert of Lawfulness of Proposed Dev	
Proposal:	Certificate of lawfulness to determine whether a part single, part two storey rear extension, single storey side extension and alterations to fenestration is lawful.	
Location:	Cliveden Cottage Quarry Wood Road Cookham Maidenhead SL6 9UA	
Determination Date:	3 December 2018	
Cllrs Comments	The Cllrs were concerned that the extension covers two storeys but understood that permitted development wouldn't allow this.	

86) Highways Matters

MCo reported that bollards on Burchetts Green Roundabout had been knocked down.

ACTION – BM to arrange a meeting for a Volker rep to attend a future meeting.

AK asked for an update on the Bridge Works. BM gave an update.

AK proposed that the Council suggest that the weight limit be raised to 3.5 Tonnes, as this would allow most 4x4 vehicles through.

JC Seconded

ACTION – BM to ask about the proposed installation of ANPR cameras.

87) Parish Land

AK led the discussion around the proposed Christmas Tree.

A local Resident had been successful in obtaining funding for a planted tree in the Orchard.

MRB suggested that a fir tree is not suitable for that area.

The Cllrs agreed that we couldn't go ahead with a planted tree in that area.

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JC proposed thanking the donor for their offer.

BM gave an update on the Orchard Tree Works, and the Cllrs discussed the quotes obtained.

MRB Proposed accepting the M&J Tree Surgeons Quote.
JC Seconded

MCo Proposed moving ahead with Phase 2 of the Tree Survey, focussing on the Slipway.
JC Seconded

ACTION – BM to arrange survey

88) Flooding

AK reported that the Council was sad to hear of Cllr Grey's passing. Cllr Grey was the chair of the flood forum

89) Neighbourhood Plan/Conservation Statement

MRB stressed that it was important to move forward with the Conservation Statement as quickly as possible.

90) Finance

BM gave an update on the Council finances (below) and the completed External Audit

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Instant Access	18/12/2017	55	0.09
Lloyds Bank Current Account	27/09/2018	13	24,050.63
			<hr/> 24,050.72
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
18/06/2018 001834	Marlow Rowing Club		50.00
20/08/2018 001841	Braywick Heath Nurseries		1,070.16
17/09/2018 001846	Braywick Heath Nurseries		1,070.16
17/09/2018 001848	LCS		505.98
			<hr/> 2,696.30
			21,354.42
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			21,354.42
		Balance per Cash Book is :-	21,354.51
		Difference Excluding Adjustments is :-	-0.10
<u>Adjustments to Reconciliation</u>			
		0.00	
			<hr/> 0.00
		Unreconciled Difference is :-	-0.10

BM presented the draft Procurement Policy, including the recommendation of adopting a Social Value policy.

AK proposed including the Social Value clause.
JC seconded

JC proposed adopting the Amended Procurement Policy
IS seconded

91) Correspondence

AK reported on the invite to the blessing of the new work at All Saints.

92) Information Reports

MRB gave an update on the works at All Saints church.

JC reported on the Graveside Service he attended.

MRB suggested advertised in Bisham Life regarding elections in May, to encourage residents to stand.

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ACTION – BM to liaise with democratic services regarding process, obligations and restrictions

AK reported attending the Local Access Forum, which has a new chairman. AK highlighted that there was a shortage of members of the forum.

IS reported attending the Bridge Consultation exhibition and stated that there was no mention of lights in the plans.

It was RESOLVED, further to s1(2) Public Bodies (Admission to Meetings) Act 1960 that, in view of the confidential nature of the business to be transacted, the public be excluded and the matter dealt with in a subsequent Part 2 meeting.

meeting closed at 10.30pm

-----End-----
Date Agreed: _____

Signed:

Position: – Chair/Vice Chair/Councillor