

BISHAM PARISH COUNCIL

Clerk: Barry Malki
Email: clerk@bishamparishcouncil.org.uk
Tel: 07751141223

Minutes of the Council meeting held on 18th February 2019 at 7:30pm at Bisham Abbey.

Attendees

Councillors: Cllr Alan Keene (AK) (Chair), Cllr Mandy Robson-Brown (MRB), Cllr Jim Cooke (JC), Cllr Mary Cooper (MC), Cllr Iain Steedman (IS)

Officers of the Council: Tabish Wazir (TW) - Acting Clerk

Members of the public: 12

Public Forum

Several members of the public attended the meeting to voice their objections to the proposed work in the area to construct a bridleway alongside the A404 between Hurley Lane and Bradenham Lane. Their points included: the work would remove a large amount of vegetation, including trees and hedgerows; it would exacerbate noise pollution through the former point, and the noise from traffic would startle horses; the route of the path was not appropriate; it was questioned whether the path was required and would be used enough to warrant its formation; it was not seen as suitable for the needs of horse riders or cyclists due to the one-way set-up; the final design seemed to differ from the original plan.

The residents also stated that notices regarding the work were issued late, an adequate consultation for residents was not carried out, and felt the Parish Council should have objected in 2018 when they were notified of the proposal.

AK informed the members of the public that the initiative came from the Parish Council as a means to connect Bradenham Lane and Dungrove Hill Lane, based on demand from the community.

AK added that RBWM chose to support the scheme in 2018; that information was minuted in a Parish Council meeting as well as noted in the Maidenhead Advertiser newspaper, but it was not practical for the Parish Council to consult on every scheme. Furthermore, the Parish Council were not privy to the design of the path, and any further issues could be raised with Highways England and the Rights of Way team at RBWM.

A member of the public flagged verges along the highway that were overgrown, and a potential flood risk as a result of a fallen tree and therefore blockage/higher water level in Bisham Brook.

A member of the public reported that street lighting had not been reinstated by a nearby roundabout where it was knocked over, and neither had cable boxes that were damaged there too. AK informed the resident to contact Highways England to resolve the issues.

Part One

129) Apologies for absence

There were no apologies for absence.

130) Declarations of interest

There were no declarations of interest.

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131) Minutes

The Council RESOLVED to approve the minutes as an accurate record of the meeting of the Council held on 21st January 2019.

132) Matters arising

TW informed the Council that BM would provide updates on the action list shortly, and confirmed that a St George's Cross flag and the Flag of Berkshire had been ordered.

133) Planning matters

Application date:	23rd January 2019	Application reference: 19/00146
Type:	Full	
Proposal:	New detached outbuilding and x3 bay carport, and new 2m fence to frontage.	
Location:	Meadway, Henley Road, Maidenhead, SL6 6QW	
Determination date:	20 March 2019	
Comments:	The Council RESOLVED to OBJECT to the application, as they felt the design, by virtue of positioning the garage and office far from main house, was incongruent with the locality. The Council also reiterated the comments made by the Tree Officer; the proposal would lead to the loss of important woodland and would therefore contravene planning policy.	

Application date:	21st January 2019	Application reference: 19/00163
Type:	Works To Trees In Conservation Area	
Proposal:	(T1) Yew - Thin crown by 10%, reduce lateral branch spread on left side looking towards the river by 2-3m, prune right side by 0.5m, (prune river side by 0.5 - 1m if required)	
Location:	Grange Cottage, Temple Lane, Bisham, Marlow, SL7 1RS	
Determination date:	4 March 2019	
Comments:	The Council RESOLVED to state they had NO OBJECTIONS.	

Application date:	22nd January 2019	Application reference: 19/00182
Type:	Works To Trees In Conservation Area	
Proposal:	(T1) Chestnut - fell	
Location:	Middle House, Bisham Grange, Temple Lane, Bisham, Marlow, SL7 1RS	
Determination date:	5 March 2019	
Comments:	The Council RESOLVED to state they had NO OBJECTIONS.	

Application date:	24th January 2019	Application reference: 19/00191
Type:	Works To Trees In Conservation Area	
Proposal:	Proposed works to 25 trees - see Tree Plan Schedule.	
Location:	Land at 30 Bisham Village and at The Orchard Open Space, Marlow Road, Bisham, Marlow, SL7 1RR	
Determination date:	7 March 2019	
Comments:	The Council RESOLVED to state they had NO OBJECTIONS.	

Application date:	25th January 2019	Application reference: 19/00230
Type:	Discharge of Condition	

BISHAM PARISH COUNCIL

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Proposal:	Details required by Conditions 2 (method statement and drawings) of listed building consent 18/02304/LBC for consent to undertake repair works to the floors in the South Hub Offices (Englefield and Hambledon).	
Location:	National Sports Centre, Bisham Village, Bisham Abbey, Marlow Road, Bisham, Marlow, SL7 1RR	
Determination date:	22 March 2019	
Comments:	The Council made no comments on the application.	

Application date:	30th January 2019	Application reference: 19/00236
Type:	Full	
Proposal:	Replacement of existing windows (part retrospective).	
Location:	2 Waters Edge, Marlow Bridge Lane, Marlow, SL7 1RJ	
Determination date:	27 March 2019	
Comments:	The Council RESOLVED to state they had NO OBJECTIONS.	

The Council noted decisions made by the Borough Council.

ACTION – BM to write to applicant (19/00191) before the works commenced, to remind them they were not entitled to cut back anything past their own boundary, with reference to the tree on Parish Land p.

AK informed the Council that he had spoken with the Head of Planning at RBWM; he had expressed disappointment at the certificate of lawfulness (CPD) granted for Little Croft, Bisham Road pertaining to various works, including the replacement of thatched roof tiles with slate ones.

The Council felt the decision was incorrect, and cited the application for a replacement dwelling which was refused in July 2018; it was felt the CPD would also have a detrimental impact on the character of the village and Conservation Area.

The Council highlighted concerns that permitted development rights were being exploited to a high degree in the area.

134) Highways matters

The Council discussed the proposal to construct a bridleway alongside the A404, for which work had commenced earlier in the day. The Council considered points raised by the public and RESOLVED to request that all work be suspended while the matter was properly reviewed.

AK stated he would contact Sharon Wootton at RBWM as soon as possible to make the request, and would mention the proposed works seemed considerably different from ones the parish council was aware of.

MC reported a significant amount of refuse had accumulated in the following areas and a clearance was needed: A404, Bisham Hill, and A308 towards Maidenhead.

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JC stated it seemed the problem had worsened and the relevant authorities had to undertake a thorough refuse collection.

ACTION – BM to request a programme of refuse clearance from Highways England and Royal Borough of Windsor and Maidenhead.

MC reported that signage on the junction of Pinkneys Drive and Henley Road had been graffitied.

The Council also flagged that the two (directional) signs remained missing, by the slip road junction on Henley Road as it led to the A404.

ACTION – BM to contact VolkerHighways to reinstate missing signage.

135) Parish land

AK stated it had been reported the contractor carrying out work near Bisham Brook was discarding vegetation into it, instead of taking clippings off-site to dispose of.

ACTION – BM to remind Braywick Heath Nurseries to dispose of all waste appropriately.

AK also drew attention to the mess that had been created following BHN felling an ash tree, and stated that a plan for dealing with that area needed to be put in place.

136) Flooding

JC reported that he had discussed Bisham Brook with the Environment Agency, concerning the state of it, how to proceed with clearance work, and its long term maintenance.

The EA informed JC they were on-site on 4th February, and had inspected various issues to return the following day to carry out the necessary remedial work.

JC stated it seemed the EA had not returned to carry out the work, but the EA had claimed their Incident Team had attended to remove debris from above and below the white bridge, and other obstructions to the flow.

JC informed the Council the EA would return shortly and meet with him on-site so he was able to point out the worse affected areas.

JC had also discussed flood defences with Tina Donaldson from the EA at a recent flood forum.

It was reported that vegetation was partly overhanging Green Lane.

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137) Finance

Date: 16/02/2019 Bisham Parish Council 2018/19 Page 1
Time: 10:40 Bank Reconciliation Statement as at 16/02/2019 User: BM
for Cashbook 1 - Lloyds Bank Accounts

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Instant Access	18/12/2017	55	0.09
Lloyds Bank Current Account	23/01/2019	17	15,668.83
			<hr/> 15,668.92
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
17/12/2018 001865	Braywick Heath Nurseries		1,070.16
21/01/2019 001866	M and J Trees		3,492.00
21/01/2019 001868	Braywick Heath Nurseries		535.08
21/01/2019 001869	SLCC		136.00
21/01/2019 001872	LCS		776.30
21/01/2019 001874	Burchetts Green Church		150.00
			<hr/> 6,159.54
			9,509.38
<u>Receipts not Banked/Cleared (Plus)</u>			
			0.00
			<hr/> 0.00
			9,509.38
			Balance per Cash Book is :- 9,509.48
			Difference Excluding Adjustments is :- -0.10
<u>Adjustments to Reconciliation</u>			
			0.00
			<hr/> 0.00
			Unreconciled Difference is :- -0.10

TW presented the bank reconciliation to the Council.

MC requested the entry "Burchetts Green Church" be amended to "St James the Less, Stubbings" for veracity, as there were three churches in the Burchetts Green area.

138) Annual parish meeting

The Council discussed potential speakers for the APM. Suggestions included representatives from: the EA to talk about flood defences and the work they did in the wider area, from Marlow Rowing club as per the previous year, and from the Heritage Centre in Maidenhead.

The Council AGREED to invite a speaker from Maidenhead Heritage Centre to deliver a talk on a topic of their choice.

ACTION – BM to enquire with Maidenhead Heritage Centre on the availability of a speaker for the meeting.

MRB stated she would advertise the meeting in a local newsletter.

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AK suggested that BM should add a brief advertisement of the meeting on to the election flyer if it was feasible, remembering to note there would be a “guest speaker” attending.

ACTION – BM to email posters to Councillors for them to advertise the Annual Parish Meeting.

139) Election

The Council discussed the “Bisham Call for Candidates” advertisement for the Parish Council elections in May 2019.

TW informed the Council that BM had investigated costings following the previous meeting, and had determined the amount approved by the Council to be spent would be exceeded.

The Council RESOLVED to approve a revised budget of up to £700 for the printing and postage costs of the advertisement.

ACTION – BM to email a final draft of the election advertisement to Councillors.

140) Parish Online subscription

TW outlined the case for subscribing to ‘Parish Online’, a digital mapping service for Councils. The Council RESOLVED to subscribe to the service for a trial period of twelve months, and then evaluate the utility of it before continuing the subscription further.

141) Correspondence

There was no correspondence reported.

142) Information reports

MRB gave an update on the Parish Conference arranged by RBWM that she had attended on 11th February. She pointed out there was an interesting section relating to grant funding for Parish Councils on page 186 of the public document pack issued at the meeting. The Council recommended that BM reviewed the section to determine whether Bisham Parish Council could benefit from it.

JC reported that he had attended a meeting of The Marlow Society, where several matters were discussed including, a new flood compensation area that had been established and changes to RBWM parking provision requirements in Marlow due to good transport links in place.

MRB gave an update on a meeting she had attended at RBWM about the proposed expansion of Heathrow and the affect on local flight paths.

Part 1 of the meeting closed at 10:10 pm

-----End-----

Date Agreed: _____

Signed:

Position: – Chair/Vice Chair/Councillor