

# BISHAM PARISH COUNCIL

Clerk: Barry Malki  
Email: clerk@bishamparishcouncil.org.uk  
Tel: 07751141223

## Minutes of the Council meeting held on 21<sup>st</sup> May 2018 at 7:30pm at Bisham Abbey

### Attendees

Councillors: Cllr. Alan Keene (Chair) (AK) Cllr. Mandy Robson Brown (MRB), Cllr Jim Cooke (JC), Cllr. Iain Steedman (IS), Cllr. Mary Cooper (MCo)

Officers of the Council: Barry Malki (BM) – Clerk.

### Part One

#### 14) Apologies

Cllr Margaret Cubley

#### 15) Declarations of Interest

None. AK noted that one of the applicants is a former Cllr.

#### 16) Nomination of Chair and Vice Chair

MS nominated AK for Chair.

IS Seconded.

Cllrs voted unanimously in favour

AK signed Declaration of Acceptance of Office

MRB Proposed thanks to the Chair for his work during the previous year.

MRB Proposed JC for Vice Chair

IS Seconded

Cllrs voted unanimously in favour.

JC signed Declaration of Acceptance of Office

#### 17) Nomination of representatives to other bodies

- i) White Waltham Airfield Consultative Committee – MCo and MRB
- ii) Berkshire College of Agriculture Residents' Representation Group – AK and JC
- iii) RBWM District Association of Local Councils – MRB and MCo
- iv) Marlow Society – MRB and JC
- v) Local Access Forum – AK
- vi) Rural Forum - AK
- vii) Ice House Rota
  - June 3<sup>rd</sup> AK
  - July 1<sup>st</sup> MRB
  - August 5<sup>th</sup> IS
  - September 2<sup>nd</sup> JC
- viii) Flood Forum – JC
- ix) Flood Liaison Group – JC

AK Proposed that the raising of the flag on the agreed dates should be the duty of the Chair.  
MCo Seconded. Cllrs agreed.

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AK Proposed that Zia Cooke be the Council's nominated representative to the Oxford Road Almshouses Charity. IS Seconded. Cllrs agreed.

**ACTION** – BM to contact Oxford Road regarding appointment.

## 18) Minutes of BPC Meeting 16-04-18

Minutes agreed

## 19) Matters Arising

See Action List

**ACTION** – BM to submit enforcement request for the Bisham Abbey Clock Tower.

**ACTION** – BM to invite Jenifer Jackson to a future meeting.

## 20) Minutes of Annual Parish Meeting 26-04-18

Minutes agreed

MRB Proposed a £50 donation to Marlow Rowing Club under Section 137, as a gesture of gratitude for the Chairs involvement at the APM. JC Seconded. Cllrs agreed.

## 21) Planning Matters

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	30th April 2018	<b>Appn No.:</b> 18/01192
<b>Type:</b>	Full	
<b>Proposal:</b>	Replacement of balcony ballustrading from wooden slats to smoked glass	
<b>Location:</b>	<b>8 Temple Mill Island Bisham Marlow SL7 1SG</b>	
<b>Applicant:</b>	Mr Steven Walley	
<b>Determination Date:</b>	25 June 2018	
<b>Cllrs Comments</b>	No objection provided that the materials used are in keeping with other similar works that have taken place on Temple Mill Island	

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<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	19th April 2018	<b>Appn No.:</b> 18/01165
<b>Type:</b>	Full	
<b>Proposal:</b>	Proposed re-roofing to replace concrete interlocking tiles and flat roofs with all pitched roofs and clay, plain tiles to match adjacent house, loft conversion and dormer windows.	
<b>Location:</b>	<b>The Stables Stoney Ware Bisham Road Bisham Marlow SL7 1RN</b>	
<b>Applicant:</b>	Yalla Bina Properties Ltd <b>c/o Agent:</b> Mr Philip Mason I.L Beeks (HW) Ltd Archway House Bellfield Road High Wycombe Buckinghamshire HP13 5HJ	
<b>Determination Date:</b>	14 June 2018	
<b>Cllrs Comments</b>	No Comment	

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	4th April 2018	<b>Appn No.:</b> 18/00978
<b>Type:</b>	Full	
<b>Proposal:</b>	Alterations to the site to include landscape layout, parking, cycle and refuse shed, revisions to the terrace ramp and steps, widening of the existing vehicular entrance.	
<b>Location:</b>	<b>The Gables Stoney Ware Bisham Road Bisham Marlow SL7 1RN</b>	
<b>Applicant:</b>	Yalla Bina Properties <b>c/o Agent:</b> Ms Sana Rahman VI Architects 22-24 Norland Road London W11 4TR	
<b>Determination Date:</b>	30 May 2018	
<b>Cllrs Comments</b>	Cllrs requested a site visit	

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	12th April 2018	<b>Appn No.:</b> 18/01091
<b>Type:</b>	Works To Trees In Conservation Area	
<b>Proposal:</b>	(T1) - Magnolia - Crown lift by 1.5m to give ground clearance of 3m and tip reduce sides by 1m. (T3) - Prunus - Remove lowest three limbs over the hedge. (T4) - Thuja Conifer - Reduce one dead stem to a live point.	
<b>Location:</b>	<b>Orchard House Bisham Road Bisham Marlow SL7 1RP</b>	
<b>Applicant:</b>	Mr Porteous <b>c/o Agent:</b> Mr Knight Landmark Tree Surgery Ltd Felix Farm Howe Lane Binfield RG42 5QL	
<b>Determination Date:</b>	24 May 2018	
<b>Cllrs Comments</b>	No objection subject to Tree Officer approval	

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	12th April 2018	<b>Appn No.:</b> 18/01094
<b>Type:</b>	Works To Trees Covered by TPO	
<b>Proposal:</b>	(T1) - Cedar - Remove to source the mid lateral limb growing towards the house and tip reduce the lowest limb over the drive by 2m. (TPO 1 of 1975).	

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<b>Location:</b>	<b>Old Manor Cottage Burchetts Green Lane Burchetts Green Maidenhead SL6 3QP</b>
<b>Determination Date:</b>	7 June 2018
<b>Cllrs Comments</b>	Already Permitted

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	13th April 2018	<b>Appn No.:</b> 18/01103
<b>Type:</b>	Works To Trees In Conservation Area	
<b>Proposal:</b>	(T1) - Cypress - Crown raise to 5m above ground level overhanging drive on south side.	
<b>Location:</b>	<b>Orchard House Bisham Road Bisham Marlow SL7 1RP</b>	
<b>Determination Date:</b>	25 May 2018	
<b>Cllrs Comments</b>	No objection subject to Tree Officer approval	

<b>Ward:</b>	Bisham And Cookham Ward	
<b>Parish:</b>	Bisham Parish	
<b>Appn. Date:</b>	26th April 2018	<b>Appn No.:</b> 18/01138
<b>Type:</b>	Full	
<b>Proposal:</b>	Construction of an area of porous hard standing and vehicular access for agricultural purposes (Retrospective).	
<b>Location:</b>	<b>Land To The South of River House And To The East of Little Weir Cottage Quarry Wood Road Marlow</b>	
<b>Applicant:</b>	Mr Taylor <b>c/o Agent:</b> Mr John Greenshields PJSA Ltd The Old Place Lock Path Dorney SL4 6QQ	
<b>Determination Date:</b>	21 June 2018	
<b>Cllrs Comments</b>	Cllrs pointed out that the submitted plans still do not accurately reflect the site.	

## 22) Highways Matters

Cllrs highlighted a parish-wide obscuring of signs.

**ACTION** – BM to report to RBWM

## 23) Parish Land

BM gave an update on the Insurance Claim

## 24) Flooding

JC gave an update on the Environment Agency temporary flood defence measures

## 25) Neighbourhood Plan/Conservation Statement

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IS gave an update on the Conservation Statement further to the written confirmation if the allocation of £2000 towards the costs.

MCo stated that she believes that Burchett's Green should a Conservation Statement Update.

IS said it is critical to understand the extent of the resources that RBWM have available to support this work.

**ACTION** – BM to arrange meeting with Neighbourhood Plan and Conservation Teams

**ACTION** – BM to source local consultants appropriate to take on this project.

## 26) Governance

CLRs adopted the following governance documents;

- Standing Orders 18-19
- Financial Regulations 18-19
- Risk Management 18-19

AK Proposed accepting the Annual Governance Statement. JC Seconded. CLRs agreed.

BM gave update on GDPR progress

## 27) Finance

AK Proposed the renewal of the Insurance Premium. MRB Seconded. CLRs agreed.

AK Proposed accepting the Annual Return. MRB Seconded. CLRs agreed.

## 28) Correspondence

BM updated on the attendance of James Palmer, General Manager of Bisham Abbey at the June Meeting.

AK discussed letter from Merchant Navy asking to raise a flag in support of celebration day.

## 29) Information Reports

JC gave an update on the Marlow Society meeting, including;

- Wycombe Airfield arrangements are being changed, with flying areas being repositioned
- WDC were keen to install parking metres on the high street, but the pla has been shelved due to protests
- Some members had attended a meeting where there was a discussion about raising the status of the A404 to a motorway, as part of a super-orbital road around London.
- Proposed development at Marlow Roundabout

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MRB gave an update about the WW1 veterans buried in the cemetery, and has asked to be informed of upcoming memorial services

MRB gave an update on the DALC meeting, including;

- a discussion about collating a Parish Brownfield Site Register
- that the Borough Local Plan was open for comment from 26<sup>th</sup> June to 28<sup>th</sup> June
- that Legoland has approval to build a new holiday village
- That the Planning Inspectorate has heavily interrogated the Borough Local Plan
- Hurley and Walthams Neighbourhood Plan is now published and live

**MEETING CLOSED – 22.34**

-----End-----

**Date Agreed:** \_\_\_\_\_

**Signed:**

**Position:** – Chair/Vice Chair/Councillor