

BISHAM PARISH COUNCIL

Clerk: Barry Malki

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Minutes of the Meeting of the Parish Council held on 19th August 2024 at 7:30pm at Bisham Abbey.

Attendees: Councillors: Jim Cooke (JC) (Chair), Alan Keene (AK), Ged Wylie (GW), Jo Kersey (JK)

Colin Lemmings (CL) Via Video Conference.

Officer of the Council: Barry Malki

Public Forum

One Member of the Public asked if the PCSO would be attending a future meeting to discuss traffic enforcement. BM reported that the Neighbourhood Policing Team had been apprised of the meeting dates. The resident reported that the parking issues, and issues of speeding vehicles were causing a hazard. BM to write to RBWM to invite a representative to a future meeting.

One Member of the Public highlighted that there had been people camping and fishing on the slipway, who claim that they have permission from the Clerk "so long as they didn't leave litter". BM highlighted how he responded to enquiries about fishing. The resident suggested charging a for a day permit. BM noted previous conversations regarding a permit system and noted that it had been declined due to the potential resource and GDPR implications. BM gave an update on the legal position of camping, noting it's a civil issue, not a criminal issue; the Parish Council would need to call the police at the time of an incident and ask them to ask the campers to move along. JK noted that the bin on the slipway gets full much quicker. BM to look at how other local organisations manage fishing rights. BM to look at costs of emptying the slipway bin more frequently.

Part One

54. Apologies for absence

Cllr Derek Oliver (DO)

Cllr Mandy Brar (MB)

55. Declarations of Interest

None

56. Minutes of Meeting 15th July 2024

CL and GW highlighted the following changes:

- Page 1, Paragraph 1 The area next to the car park has been turfed and two fruit trees are yet to be planted.

- 42. Last sentence should say there *was* enough capacity
- 44. Should say BM asked to enquire of Marlow town council and or Bucks if there can be Cyclists dismount signs put on Marlow bridge
- 45. Last paragraph penultimate sentence should read: Work on the Culvert has been delayed due to not being able to stem the flow through the culvert. A revised plan is to be considered.

The minutes were resolved to be a true and accurate record of the meeting, with the above amendments.

JC asked that the minutes need to be concise, detailing decisions made and any critical comments and published by Friday following the meeting.

57. Matters Arising

BM gave an update on the following items:

- BM gave an update on the security arrangements of a Unity Trust Banking, noting it had three-factor authentication. BM to get a timeframe on the Lloyds Online Banking, and more information about Unity Trust ahead of the next meeting in order to compare.
- BM reported that the loose slab at the footbridge had been dealt with by Holfords.
- BM reported that he had asked Holfords to leave the overhanging branch following the site meeting with the Tree Surgeon which highlighted that the work would be difficult due to the size of the limb. CL noted that the branch he had seen was only about an inch in diameter and touching the residents shed. AK and JC stated that the limb they saw was six inches in diameter. JC noted that the Tree Surgeon reported that it was the responsibility of the homeowners. BM to arrange a site meeting with the resident to get a more accurate picture of the work needed.
- BM reported that the specification sent out for the fencing quotes was based on the specification used for the Orchard Fence. One contractor had replied with a quote, another asked if they could use creosoted timber. Cllrs asked that BM respond to the 2nd contractor asking for a price without creosoted timbers. JC proposed allowing up to £500 for the fence, pending a satisfactory second quote. AK seconded. Cllrs agreed.
- BM noted that the Notice Board cleaning would take place on the 27th August.
- GW asked for clarification of the pausing of the works to Bisham Brook. JK reported that a local resident had written to Cllrs to clarify their position with relation to the works on the Brook feeling that they had been misrepresented at the previous Council Meeting and hadn't had any intention of stopping the work. JK stated that she felt that communication with local residents could have been better. CL reported that he is currently the only member of the Bisham Brook Restoration Group and asked to advertise in the notice boards for volunteer recruitment. AK stated that the

BPC should put the notice on. CL to send content to BM to put on letterhead. CL reported that Cain Bio were now to work further downstream with the funding that was ringfenced for the village stretch of the Brook, but that he would keep working to keep the stream clear of debris.

- JC stated that it was unlikely that the ice-house would be open pending a meeting with the Woodland Trust.

58. Planning

Appn. Date: 15th July 2024 Appn No.: 24/01701

Type: Discharge of Condition

Proposal: Details required by Condition 5 (archaeological work) of planning permission 22/01997/REM for Reserved matters (all matters) for the erection of a 5-bedroom house and new access (pursuant to extant planning permission 1100/53 dated 25th February 1953).

Location: Land North of Old Well House Gibraltar Lane Cookham Maidenhead

Determination Date: 9 September 2024

Clrs Comments: No comment

Appn. Date: 22nd July 2024 Appn No.: 24/01723

Type: Full

Proposal: Replacement four bedroom dwelling with a detached car port/store and associated works.

Location: River House Quarry Wood Road Marlow SL7 1RE

Determination Date: 16 September 2024

Clrs Comments: Clrs were positive to this and had no objection subject to further information from the Environment Agency being provided regarding the impact on flooding in the area.

Appn. Date: 22nd July 2024 Appn No.: 24/01771

Type: Cert of Lawfulness of Proposed Dev

Proposal: Certificate of lawfulness to determine whether the relocation of the front entrance door

with new canopy, garage conversion, single storey rear extension, side electricity meter unit, alterations to fenestration and 1no. outbuilding is lawful.

Location: Tommerhytte Quarry Wood Bisham Marlow SL7 1RF

Determination Date: 16 September 2024

Clrs Comments: No Comment

Appn. Date: 5th August 2024 Appn No.: 24/01832

Type: Works To Trees In Conservation Area

Proposal: Leyland cypress - fell.

Location: Rivermead Court Marlow Bridge Lane Marlow SL7 1SJ

Determination Date: 16 September 2024

Cllrs Comments: Cllrs were negative to this and asked that, if the tree officer is minded to approve the application, that a replacement tree is stipulated.

Appn. Date: 12th August 2024 Appn No.: 24/01933

Type: Certificate of Lawfulness of Development

Proposal: Certificate of lawfulness to determine whether the existing outbuilding incidental to the

main dwelling is lawful.

Location: Compton Cottage 111 Marlow Road Pinkneys Green Maidenhead Marlow SL6 6NR

Determination Date: 7 October 2024

Cllrs Comments: No comment

59. Highways

JC reported that the Speed Indicator Device is now working.

GW reported that there had been a number of trees cut down on the A404, which had previously reduced dazzle. BM to write to National Highways to obtain a tree management policy.

GW reported that there is a pronounced depression next to one of the speedbumps on Burchetts Green and would use the Report It function. GW highlighted that BGVA are monitoring the traffic issues in the area.

CL highlighted that Cllr Brar had reported a number of areas of overgrown vegetation, but that no action had been taken by the contractors due to the lack of specification. BM to write back to Cllr Brar expressing BPC's disappointment that the contractor hadn't undertaken the work. GW to circulate a contact in RBWM highways to flag issues with.

60. Parish Land

BM reported on correspondence from a resident regarding the Red Telephone Kiosk in Temple needing maintenance and painting. JK to take photos to circulate. BM to look into costs for next meeting.

JK reported that a small oak tree had been planted on the Slipway, but it hadn't taken so a local resident was nurturing it at home until it can be replanted.

61. Tree Works

BM talked Cllrs through the recent quote for Tree Works following the site meeting with the Tree Surgeon.

Cllrs talked through the implications of removing the trees in one go or spreading the work over three phases (immediate, within 3 months, within 12 months). GW stated that the quote needs clarification. JC reported that the tree surgeon wanted to come back in September to inspect progress in other trees. AK stated that if the trees were dead or dying, then they need to be removed and that this is just the beginning of a long programme.

JK agreed to draw up a map of trees to identify which trees are being referred to within the quote.

JK asked if there was any planned maintenance for fruit trees. BM noted that that should be part of a long term management plan.

BM to arrange for a larger group of Cllrs to meet with the Tree Surgeon and to mark trees on a map to get a better idea of the implications of removing the trees.

62. Playground

GW reported that the rockers in the playground weren't squeaking, so would keep monitoring.

GW reported that he had spoken to PlaySafety regarding the 2024 inspection report. BM reported that they'd had two cheques sent (and initial cheque and a replacement). BM to speak to confirm cheque numbers and clearance dates. GW to reply to his contact and explain that BM will contact them with reference numbers and dates. GW asked BM to check if the delay to the payment would have an impact on the insurance. BM to review insurance documents.

GW reported that the leaves of the gate were misaligned, and it would no longer close properly. BM to get a quote for repair.

63. Flooding

CL reported that he was waiting for the report that RBWM were publishing in September and that this would feed into the updated Emergency Plan.

CL reported that a resident of Quarry Wood Road has asked for a definitive plan from the Environment Agency, and as a result, CL is now in touch with the Area Flooding Manager, and will try to get him to attend a future meeting.

64. Finance

BM noted that he would send around the invoices ahead of payments as he had stopped printed them off for scrutiny.

BM reported that the last financial statement sent around was the most up-to-date and was reworking the spreadsheet to show percentage against budget. The reworked spreadsheet with August payments shortly.

BM to send a precis report of the new NALC model financial regulations and would make recommendations which could be considered during the Governance Review in April/May.

GW stated that he had concerns about the visibility of the financial statements, and that more communication was needed ahead of each meeting.

BM noted that the spreadsheet could be hosted online for public viewing.

GW noted that the 22-23 Audit needed to be uploaded on the website.

65. Correspondence

No update

66. Information Reports

AK reported that he had attended the Local Access Forum, and had asked about the Temple Footbridge, but that there was no further information. BM to contact Jackie Wheeler regarding the status of the footbridge.

CL had calls from Thames Valley police regarding an abandoned van near The Green. The Police wanted to push the van into the lane and asked for CL to move his car to make room. JK reported that the van is no longer there.

CL reported that the National Highways works to the culvert has been extended until 10th September and the project is much more complicated than previously thought. JK noted that the work would include a ledge for mammals to cross the A404. AK asked if the work was being approved by the Environment Agency. BM to write to National Highways Project Manager to ask about any potential impact on flooding.

67. News Items

No update.

Part 1 of the meeting closed at 22:40

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Date Agreed:

Signed:

Position: – Chair/Vice Chair/Councillor