

**Minutes of the Meeting of the Parish Council held on 16<sup>th</sup> December 2024 at 7:30pm at Bisham Abbey.**

**Attendees:** Councillors: Jim Cooke (JC) (Chair), Alan Keene (AK), Ged Wylie (GW), Jo Kersey (JK), Colin Lemmings (CL)

**Ward Councillors:** Cllr Brar.

## Part One

### **115. Apologies for absence**

Cllr Derek Oliver (DO)

### **116. Declarations of Interest**

None

### **117. Minutes of Meeting 18<sup>th</sup> November 2024**

It was agreed that the minutes were a true and accurate record of the meeting.

### **118. Matters Arising**

BM clarified the process of Parking Consultations, explaining that it would be BPC's role to raise residents' awareness of the consultation. BM would be liaising with RBWM Parking Officer to get the consultation raised.

BM reported that he had received all the Cllr details and could move ahead with opening the Unity Trust account.

### **119. Planning**

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Appn. Date: 19th November 2024 Appn No.: 24/02790

Type: Works To Trees Covered by TPO

Proposal: (T1) and (T2) Ash - section fell in a safe and controlled manner leaving stumps as close to ground level as possible (015/1979/TPO).

Determination Date: 14 January 2025

**Cllrs Comments: Cllrs were negative to this application and asked that further clarification for the tree works be provided.**

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Appn. Date: 26th November 2024 Appn No.: 24/02889

Type: Works To Trees Covered by TPO

Proposal: Details required by Conditions 6 (Biodiversity enhancements) and 7 (External lighting) of planning permission 24/01380/FULL for a Part single, part two storey side

extension, alterations to the external finish and fenestration, new chimney, enlargement of the existing terrace and new steps, A/C unit, solar panels to the rear roof pitch, hardstanding and new boundary treatment with sliding entrance gate following the demolition of the existing car port and shed.

Location: Bridge End Cottage Marlow Bridge Lane Marlow SL7 1RH

Determination Date: 21 January 2025

**Cllrs Comments: Cllrs had no comment.**

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Appn. Date: 29th November 2024 Appn No.: 24/02481

Type: Full

Proposal: Replacement detached dwelling with associated parking and landscaping, alterationsto the existing access to include a new front wall and entrance gates following the demolition of the existing dwelling and annexe.(Part Retrospective).

Location: White Walls Quarry Wood Road Marlow SL7 1RE

Determination Date: 24 January 2025

**Cllrs Comments: Cllrs were neutral to this application on the understanding that listed documents are finalised prior to a decision being made.**

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Appn. Date: 3rd December 2024 Appn No.: 24/02904

Type: Full

Proposal: Erection of a crematorium with ceremony hall and memorial arboretum, associated use of land, PV array, vehicular access, parking, landscaping and pavement along Long Lane

Location: Land To The South of Lower Mount Farm Long Lane Cookham Maidenhead

Determination Date: 4 March 2025

**Cllrs Comments: Cllrs understood the need for increased capacity but objected to the application on the grounds due to concerns with access routes and proximity to dwellings.**

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Appn. Date: 4th December 2024 Appn No.: 24/02947

Type: Listed Building Consent

Proposal: Consent for conservation and repair works to the masonry towers, metal substructure, parapets, bridge deck, street lighting and alterations to the existing road signage.

Location: Bisham Side Marlow Bridge Bisham Road Bisham Marlow

Determination Date: 29 January 2025

**Cllrs Comments: The Cllrs were positive about this application and asked to be consulted during the development of the method and impact statements.**

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## **120. Parking Consultation**

See item 118 Matters Arising.

## **121. Highways**

AK gave an update on the Temple Footbridge, noting that there was more “degradation” than previously thought and were awaiting the final report before looking at funding

options. CL noted that the diverted right of way along temple lane was now worse due to flooding and lorry access, which has caused a narrowing of the useable surface. Cllr Brar offered to take the issue up with highways.

JC gave an update on proposed works to Marlow Bridge.

Cllr Brar gave an update on discussions regarding speed limits near the school, noting that the school did not feel that the limit should be lowered, and that the traffic analysis didn't recommend a reduced limit.

CL reported that the bollards near Bisham Court had live electrical wires exposed, and insulating tape had been put onto the exposed cable. Cllr Brar reported that the damage had been expected, and was awaiting a repair.

Cllr Brar reported that the SID would be replaced.

CL reported that many of the gulleys had become blocked with leaves and mud, and hadn't been cleaned sufficiently. Cllr Brar believes that one cleaning was done early in autumn, but no further visits had happened.

GW reported ongoing discussions with BGVA regarding the Burchetts Green Road speed limit, but that responsibility was being shunted between RBWM and Thames Valley Police. GW believes that the survey data does not provide sufficient information on traffic movements. Cllr Brar recommended that BGVA invite Cllr Hill to a future meeting.

KK asked who was responsible for removal of fly-tipping on the A404. BM confirmed it was the Highways Agency. Cllr Brar reported that the volunteer group were litter picking in the area, but could not attend to litter on the A404.

## **122. Parish Land**

BM reported that Holdfords had been instructed to move the Orchard Bin to the Playground.

AK volunteered to put the Christmas lights up in the Orchard.

CL reported that there was an abandoned car in the car park. JK had spoken to the owner who said that it would be moved before Christmas.

CL reported that the church were to consider replacing the waste area in the church ground, with new bins being installed for flowers etc. and this would be discussed at the next church meeting.

GW noted that the new fence has some sharp edges and asked if the contractor could blunt them. BM to speak with contractor.

### **123. Tree Works**

BM gave an update on the 2<sup>nd</sup> Phase of the Tree Works attending to the ash trees.

GW reported that M&J had supplied a quote for an additional £3,312 to remove three trees and proposed accepting the quote as one of the trees was shedding branches into the road.

JC Seconded

Cllrs agreed.

CL reported that Bisham Brook Restoration Group had been approached about planting up to 200 young trees. AK suggested using Q1 to Q3 of the new municipal year for planning planting and regeneration, with planting activity taking place in Q4. AK suggested getting professional advice for a planting programme.

### **124. Playground**

BM gave an update on the deep cleaning quote of £300, with a recommendation of arranging 6-monthly visits. BM noted that no company offers a “general maintenance” contract.

CL proposed adding £600 to the budget for 25-26 for two deep cleans.

JC seconded

Cllrs agreed

GW awaiting further quotes from Sovereign regarding bring the roundabout up to the specifications mentioned in the Inspection Report.

### **125. Flooding**

CL reported that the flood alert had been removed but that the Environment Agency were expecting a deluge within the next two weeks.

CL reported that the new flood board was broken, and he had been told that they had been made to incorrect specifications.

CL reported on the still unpublished Flood Plan from JEPU/RBWM, noting that he had updated BPC's emergency plan to give more directions to the Flood Marshalls. BM to check with insurance regarding Flood Marshalls.

CL noted that the RBWM website lists different emergency numbers for River Flooding and Ground Water Flooding.

CL reported that the Flood Liaison Group has been changed to take place during the day.

CL asked if there could be a call for volunteers be published on the website. AK suggested contacting the Maidenhead Advertiser to advertise for volunteers.

CL reported that there had been no reply from the Environment Agency regarding the flow rates under the culvert.

**126. Finance**

BM reported that all payments are live on the website. JC asked if pending and expected payments could be added onto the spreadsheet for clarity. CL noted that the spreadsheet doesn't work for Mac users. BM to look at including a Numbers document for Mac users.

**127. Budget**

Clrs discussed the draft budget for 25-26 (see appendix).

GW to speak to Tree Surgeon to gauge the level of tree works required to ensure that adequate provision is made in the budget.

BM to finalise precept calculation ahead of January meeting pending the response from the tree surgeon.

**128. Correspondence**

None

**129. Information Reports**

CL reported that he had spoken to a group of volunteers who were interested in joining the Bisham Brook Restoration Group.

**130. News Items**

None

**Part 1 of the meeting closed at 22:05**

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**Date Agreed:**

**Signed:**

**Position:** – Chair/Vice Chair/Councillor

Appendix 1

<b>Detail</b>	<b>24-25 Budget</b>	<b>24-25 (Forecast)</b>	<b>25-26 Proposed</b>
Salary (clerk)	£11,102.00	£11,575.00	£12,000.00
NI Contributions	£276.28	£336.00	£336.00

Meeting room hire	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00
Stationery/Expenses*	£1,155.00	£1,084.00	£1,155.00
Mobile Data Allowance	£150.00	£150.00	£150.00
Subscriptions*	£540.00	£436.00	£540.00
Insurance*	£1,320.00	£1,299.00	£1,364.00
Audit Fee*	£725.00	£700.00	£735.00
Grounds Maintenance (Holfords)*	£11,219.00	£12,408.00	£13,028.00
Tree Inspection	£0.00	£0.00	£0.00
Car Park and Slipway Repair	£0.00	£0.00	£0.00
Fence Repair	£0.00	£684.00	£0.00
Waste Removal*	£1,114.00	£1,177.00	£1,236.00
Playground inspection*	£103.00	£260.00	£260.00
Orchard Tree Surgery**	£4,400.00	£13,344.00	£10,000.00
Playground maintenance***	£1,000.00	£2,118.11	£1,600.00
Orchard Bridge	£6,300.00	£5,940.00	0
General Grants and Donations	£100.00	£75.00	£100.00

Expenditure 25/26

£43,304.00

Reserves Top Up

£6,124.00

Precept 24/25

**£49,428.00**

Precept 23/24

£45,701.63

8.15%