

Minutes of the Annual Meeting of the Parish Council held on 19th May 2025 at 7:30pm at Bisham Abbey.

Attendees: Councillors: Alan Keene (AK) (Chair), Jo Kersey (JK), Ged Wylie (GW), Colin Lemmings (CL).

Ward Councillors: Cllr Brar.

Public Forum

One member of the public stated that they were disappointed in RBWM's response to the Little Croft application and the decision not to pursue the matter further.

One member of the public asked why the changes to the parking and speed restrictions were taking so long. Cllr Brar reported that the speeding issue was due to go to Cabinet for approval.

Part One

16. APOLOGIES FOR ABSENCE

Cllr Derek Oliver

Cllr Jim Cooke

17. DECLARATIONS OF INTEREST

None

18. NOMINATION OF CHAIR & VICE CHAIR

AK proposed JC for Chair

GW seconded.

JK agreed.

CL abstained.

JC to sign Declaration of Acceptance of Office at a later date.

GW proposed AK for Vice Chair

CL seconded.

Cllrs agreed.

AK signed the Declaration of Acceptance of Office

19. NOMINATION OF REPRESENTATIVES TO OTHER BODIES

- i) White Waltham Airfield Consultative Committee – GW and CL (GW noted that there was no conflict of interest as a pilot member).
- ii) Berkshire College of Agriculture Residents' Representation Group – JC and AK
- iii) RBWM District Association of Local Councils – JK and AK
- iv) Marlow Society – JK and JC
- v) Local Access Forum – AK (as personal member, not representative of BPC)

- vi) Rural Forum – AK
- vii) Ice House Rota
 - June 1st - AK
 - July 6th - JK
 - August 3rd - CL
 - September 7th JC/JK

JC to liaise with manager on status of the Ice House

- viii) Flood Forum – CL
- ix) Flood Liaison Group – CL
- x) Burchetts Green Village Association Liaison – GW
- xi) Bisham School Liaison - JK

20. MINUTES OF MEETING held on 22nd April 2025

It was resolved that the minutes were a true and accurate record of the meeting, with the following considerations.

- Item 6 clarify who was to write to RBWM.
- Item 6 add word “despite” in front of “assurances”.

The following items were updated as matters arising from the minutes.

- BM gave an update on the tree works and noted that SSEN were sending their tree team to look at the trees adjacent to the powerlines. GW noted that the piles of sawdust were in place to rot down the stumps.
- BM gave an update on the bin move, the strake replacement and the securing of the apple tree noting that Holdfords had said that they were running behind due to increased green growth. CL asked that the bin be moved urgently.
- BM gave an update on the Local Nature Recovery strategy and reported that the manager was willing to give a talk at the Annual Parish Meeting.
- AK agreed to send the Millenium Walk film to BM ahead of the APM. JK agreed to post flyers around the village.
- BM noted that the June meeting clashed with an event in Bisham Abbey. Cllrs agreed to move date to 23rd June.
- AK gave an update on the sign at the junction of the A404 and Burchetts Green noting that RBWM have claimed that it is on Highways Agency land. BM to provide Cllr Brar with Highways Agency contact.
- CL reported that he had completed an audit of the flood emergency equipment.
- CL noted that the questions regarding the culvert works were on the list of questions to be tabled at the next flood meeting.
- CL reported that there were ongoing conversations with the church regarding the clearance of the spoil heap adjacent to the slipway and would approach the Friends group to look for acceptable solutions.

21. PLANNING MATTERS

Appn. Date: 23rd April 2025 Appn No.: 25/00963
Type: Works To Trees Covered by TPO
Proposal: T1 - Deodar Cedar - prune back branches as per photograph (015/1999/TPO).
Location: Summerhayes Hockett Lane Cookham Maidenhead SL6 9UF
Determination Date: 18 June 2025
Cllrs Comments: Cllrs had no objection subject to Tree Officer approval.

Appn. Date: 10th April 2025 Appn No.: 25/00970
Type: Cert of Lawfulness of Proposed Dev
Proposal: Certificate of lawfulness to determine whether the proposed detached outbuilding and sunken terrace with retaining wall is lawful.
Location: Pentangle East Paddock Cookham Maidenhead SL6 9UP
Determination Date: 5 June 2025
Cllrs Comments: Cllrs had no comment.

Appn. Date: 14th April 2025 Appn No.: 25/00980
Type: Class R - Prior Approval
Proposal: Change of use of agricultural building to flexible commercial use (Class E).
Location: Challen's Chickens Land Adjacent Honey House Winter Hill Road Cookham Maidenhead SL6 6PJ
Determination Date: 9 June 2025
Cllrs Comments: Cllrs were negative to this application and cited the following issues:

- Planning application 23/02573/CLASSR established without doubt that the polytunnels are not "buildings" and therefore cannot be converted under CLASS R permitted development.
- Planning application 24/02421/CLU established only that the current use is agricultural. It did not reverse the previous decision that the polytunnels are not "buildings."

Therefore, the current application 25/00980/CLASSR should be refused for the same reasons as 23/02573/CLASSR.
Cllrs were also concerned about potential noise issues with local neighbours.

Appn. Date: 23rd April 2025 Appn No.: 25/01004
Type: Works To Trees In Conservation Area
Proposal: T1 - Wild Cherry - fell, T2 - Honey Locust - crown reduction by 2m to a final height of 7m and spread of 5m, T3 - Mountain Ash - crown reduction by 1.5m to a final height of 4.5m and spread of 3m, T4 - Crab Apple - crown reduction by 1.5m to a final height of 3.5m and spread of 2.5m.
Location: Rivermead Court Marlow Bridge Lane Marlow SL7 1SJ
Determination Date: 4 June 2025
Cllrs Comments: Cllrs had no objection subject to Tree Officer approval.

Appn. Date: 24th April 2025 Appn No.: 25/00948
Type: Full
Proposal: Part garage conversion including raising of the ridge, 2no. rear dormers, 1no. rear

Juliet balcony, alterations to fenestration, patio and steps and new retaining walls.
Location: 36 Temple Mill Island Bisham Marlow SL7 1SQ
Determination Date: 19 June 2025
Cllrs Comments: Cllrs objected to this application due to a lack of flood mitigation measures.

Appn. Date: 25th April 2025 Appn No.: 25/01032
Type: Full
Proposal: Extension to the existing ground floor lobby and replacement and raising of the roof to create second floor accommodation with 3no. balconies.
Location: 25 Rivermead Court Marlow Bridge Lane Marlow SL7 1SJ
Determination Date: 20 June 2025
Cllrs Comments: Cllrs were neutral to this application and had no objections.

Appn. Date: 29th April 2025 Appn No.: 25/01022
Type: Full
Proposal: Detached garage with external staircase and staff accommodation, following demolition of existing elements
Location: Marlow Meadows Quarry Wood Road Marlow SL7 1RE
Determination Date: 24 June 2025
Cllrs Comments: Cllrs had concerns about the potential impact on flooding, wastewater, and drainage.

Appn. Date: 1st May 2025 Appn No.: 25/01079
Type: Full
Proposal: Conversion of 2no. dwellings to 1no. dwelling, enlargement of existing second floor balcony, replacement balustrade and alterations to fenestration.
Location: 24 And 25 Temple Mill Island Bisham Marlow
Determination Date: 26 June 2025
Cllrs Comments: Cllrs were neutral to this application and had no objections.

Appn. Date: 30th April 2025 Appn No.: 25/01112
Type: Full
Proposal: Outdoor swimming pool ancillary to the main dwelling.
Location: Hideaway Quarry Wood Bisham Marlow SL7 1RF
Determination Date: 25 June 2025
Cllrs Comments: Cllrs were neutral to this application and had no objections.

Appn. Date: 2nd May 2025 Appn No.: 25/01100
Type: Listed Building Consent
Proposal: Consent for the replacement of the existing fire alarm system.
Location: Bisham Abbey Bisham Village Marlow Road Bisham Marlow SL7 1RR
Determination Date: 27 June 2025
Cllrs Comments: Cllrs were neutral to this application and had no objections.

22. HIGHWAYS MATTERS

BM gave an update on the consultation and thanked CL for delivering the letters. BM noted that, of the eligible respondents, thirteen agreed with the proposals and four disagreed. These results will be fed back to RBWM, and the next step is to look at potential parking spaces along the route.

CL reported that Marlow Road had been closed, unannounced, for six days over the bank holiday weekend by SSEN. Cllr reported that their permit had lapsed and that RBWM were seeking restitution.

CL noted that TVP had refused to remove their objection to the speed limit changes on Quarry Wood Road.

GW reported that BGVA wish to carry out a traffic survey. Cllr Brar said that she had met with the Highways team to look at possible solutions to issues in Burchetts Green and this would include surveys and consultation. Cllr Brar agreed to introduce the Traffic Officer directly to BGVA.

GW reported that he had suggested BGVA run a consultation on the use of buses in the village.

GW to revisit the consultation regarding the devolution of verge cutting.

23. PARISH LAND

AK stated that a decision needed to be made regarding the Bisham Court fence following GW's site visit. BM to investigate land ownership and liaise with the Management Committee of Bisham Court.

JK reported that there had been renewed dumping of green waste in the Orchard.

JK asked for an update on the phone box. CL noted that the Perspex panels had degraded and could not be cleaned. BM to get a price for obtaining replacement Perspex panels.

CL reported that the corporate volunteers due to attend the work on the stream had pulled out.

24. GOVERNANCE

Cllrs discussed the annual review and/or adoption of:

- Standing Orders (no material changes) – approved
- Financial Regulations (no material changes) – approved
- Code of Conduct (no material changes) – approved
- Risk Management (no material changes) – approved
- Complaints Procedure (no material changes) – approved
- Expenses Policy (no material changes) – approved
- Notice Board Policy (New) – approved

Part 1 of the meeting closed at 22:15

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Date Agreed:

Signed:

Position: – Chair/Vice Chair/Councillor

DRAFT