

**Minutes of the Annual Meeting of the Parish Council held on 15<sup>th</sup> September 2025 at 7:30pm at Bisham Abbey.**

**Attendees: Councillors: Jim Cooke (JC) (Chair), Alan Keene (AK), Ged Wylie (GW), Jo Kersey (JK) (from Item 85), and Colin Lemmings (CL).**

**Ward Councillors: Cllr Brar**

**Officer of the Council: Barry Malki**

## **Public Forum**

One Member of the Public reminded the Cllrs about the application for funding from Bisham Brook Restoration Group. JC noted that it was on the agenda for discussion.

One Member of the Public noted that there had been work to raise awareness of BBRG and handed an information leaflet to Cllrs.

One Member of the Public reported that traffic was getting heavier around Bisham Roundabout.

## **Part One**

### **79. APOLOGIES FOR ABSENCE**

Cllr Derek Oliver  
Cllr Mark Howard

### **80. DECLARATIONS OF INTEREST**

CL declared an interest in Item 90 as an associate of the Bisham Brook Restoration Group.  
JK declared a personal interest in Item 85 as he knows one of the tendering contractors.

### **81. MINUTES OF MEETING held on 15<sup>th</sup> September 2025**

The minutes were resolved to be a true and accurate record of the meeting.

### **82. MATTERS ARISING from meeting held on 15<sup>th</sup> September 2025 including Action List**

JC reported that the abandoned trailer had been removed from the A404.

GW reported that he had attempted to find out more about the excess waste at the Playground and had approached the manager of The Bull.

BM reported that several officers of RBWM were trying to arrange a site meeting to discuss the slate fence and footpath diversion at Temple.

CL reported that the homeless man had moved on permanently, having accepted an offer of accommodation, and that JK and another local resident had packed up his tent and belongings. CL also noted that the tent had been vandalised. JC thanked JK for their efforts.

CL noted that the spoil heap at the church has increased.

### 83. PLANNING MATTERS

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Appn. Date: 22nd September 2025 Appn No.: 25/02401

Type: Full

Proposal: New roof, front porch infill, single storey rear extension, first floor rear extension and

alterations to fenestration, following demolition of existing elements

Location: High Oaks East Paddock Cookham Maidenhead SL6 9UP

Determination Date: 17 November 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no objection.**

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Appn. Date: 26th September 2025 Appn No.: 25/02100

Type: Discharge of Condition

Proposal: Details required by Condition 8 (Biodiversity enhancements) of planning permission

23/00407/VAR for a Variation (under Section 73) of Condition 9 (Approved Plans) to substitute those plans approved under 21/02380/FULL for a replacement dwelling with amended plans.

Location: Pavilion Quarry Wood Road Marlow SL7 1RE

Determination Date: 21 November 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no comment.**

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Appn. Date: 5th September 2025 Appn No.: 25/02157

Type: Full

Proposal: Single storey extension to north elevation and alterations to fenestration.

Location: Stable Cottage Marlow Road Pinkneys Green Maidenhead SL6 6NR

Determination Date: 31 October 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no objection.**

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Appn. Date: 6th October 2025 Appn No.: 25/02374

Type: Listed Building Consent

Proposal: Consent for masonry and window repairs including removal of previous cementitious

repairs, localised replacement of clunch, Caen stone, brickwork and flint panels where necessary alongside repointing works, works to chimneys, replacement of rainwater goods and lighting conductor system, installation of new roof access hatch and mansafe system.

Location: Bisham Abbey Bisham Village Marlow Road Bisham Marlow SL7 1RR

Determination Date: 1 December 2025

**Cllrs Comments: The Cllrs were positive to this application and had no objection.**

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Appn. Date: 30th September 2025 Appn No.: 25/02583

Type: Listed Building Consent

Proposal: Consent for replacement of the first floor windows and the refurbishment of the ground

floor doors and frames to Stable Cottage and replacement shed doors to Gardeners Shed.

Location: Stable Block Bisham Village Bisham Abbey Marlow Road Bisham Marlow SL7 1RR

Determination Date: 25 November 2025

**Cllrs Comments: The Cllrs were positive to this application and had no objection.**

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Appn. Date: 2nd October 2025 Appn No.: 25/02586

Type: Full

Proposal: Part single, part two storey side/rear extension and alterations to fenestration.

Location: School Cottage Henley Road Maidenhead SL6 6QW

Determination Date: 27 November 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no objection.**

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Appn. Date: 2nd October 2025 Appn No.: 25/02610

Type: Works To Trees In Conservation Area

Proposal: T1 Horse Chestnut - Re pollard at previously formed pollard knuckles.

Location: Gloucester Villa Bisham Road Bisham Marlow SL7 1RL

Determination Date: 13 November 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no objection subject to tree officer approval.**

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Appn. Date: 2nd October 2025 Appn No.: 25/02353

Type: Discharge of Condition

Proposal: Details required by Condition 3 (trees) of planning permission 25/01548/FULL for a Part single part two storey side/rear extension, single storey rear extension, single storey side extension, first floor side extension, 1no. first floor side balcony, new retractable canopy and alterations to fenestration.

Location: Orchard House Bisham Road Bisham Marlow SL7 1RP

Determination Date: 05 November 2025

**Cllrs Comments: The Cllrs were neutral to this application and had no comment.**

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#### **84. HIGHWAYS MATTERS**

CL reported that the "school slow" sign was no longer visible on the road surface. Cllr Brar was aware and would raise with Highways.

CL reported that the gutters and gulleys had been cleared but that the surrounding leaves had not been removed, so the blockages returned quickly.

GW reported that he was too late to register to speak at the Development Control Panel and has asked for terms of reference from Democratic Services.

#### **85. PARISH LAND**

BM reported on conversations with the contractor regarding the repairs to the phone box. GW to liaise with contractor and assess suitability of solutions.

AK suggested that GW have a delegated budget of up to £300 for the door repairs.

JC seconded

Cllrs agreed.

GW gave an update on the tree works, noting that the larger ash had been removed.

JC proposed waiting until the Holdfords quote was received after 24<sup>th</sup> October before committing to further tree works.

GW seconded

Cllrs agreed.

CL noted that there was detritus remaining from previous tree works. GW believed that it was expected to rot down.

GW asked for an update about the SSEN tree works. BM still waiting for information as to when the works would be completed. CL reported that there was SSEN works planned for 6<sup>th</sup> November, which may include trees.

Cllrs asked BM to get an update on the hornets' nest from RBWM.

BM presented the quotes for the fence repairs.

JC proposed accepting the Holdfords quote.

CL seconded

Cllrs agreed

CL reported that there was evidence of a campfire on the Slipway near to one of the benches.

CL reported that there was no lock on the chain around the Slipway gate. BM to get a lock.

## **86. Fishing Consultation**

BM reported that there had been no responses to the fishing consultation, and that it had been on the website, and in the noticeboards for a month.

Cllrs decided to move ahead with a No Fishing policy. BM to get a price for two "no fishing" signs.

## **87. PLAYGROUND**

GW recommended getting a roofing repair on the multi play.

GW to revisit a climbing frame for the vacant plot.

## **88. FLOODING**

CL reported that there had been nothing received from JEPU or RBWM regarding the flood strategy, and the draft was now estimated to be December. CL expressed disappointment as he was hoping to brief the marshals before this.

BM asked for clarification on the role of marshals and the collection of data for their roles. CL explained the marshals' work processes. BM to compile a list of requirements to ensure BPC is meeting requirements such as GDPR.

## **89. BUDGET PRE-DISCUSSION**

Cllrs discussed potential items that may affect the 26-27 budget.

GW to get costs for a Space Frame climbing apparatus.

AK stressed the need for a management plan for the Parish Land, before budgeting. JC proposed agreeing on Phase One activities ready for budget setting.

BM to get a price for replacement noticeboards.

#### **90. FINANCE**

BM noted that the finance was up to date on the website.

JC proposed providing £104 to BBRG under Section 137.

GW seconded

Cllrs agreed.

GW proposed setting up a Direct Debit for Holdfords.

JC Seconded

Cllrs agreed.

#### **91. CORRESPONDENCE**

None.

#### **92. INFORMATION REPORTS**

None

#### **93. NEWS ITEMS**

None

JC requested moving into Part Two of the meeting, noting that “it is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the Agenda, as it involves information relating to an individual and the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

**Part 1 of the meeting closed at 22:00**

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**Date Agreed:**

**Signed:**

**Position: – Chair/Vice Chair/Councillor**